North Idaho Type 3 Incident Management Team Operations Plan

IDAHO DEPARTMENT OF LANDS

IDAHO PANHANDLE NATIONAL FORESTS

NORTH IDAHO FIRE CHIEFS ORGANIZATION

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INTRODUCTION

The intent of this plan is to provide information as to the purpose, function, and guidelines by which Type 3 Teams will operate. It is not extensive or all encompassing, but rather a short synopsis to be referenced and updated annually.

The Local/County Structural Fire Districts, the Idaho Department of Lands (IDL), Local County Disaster Services, Idaho Panhandle National Forests (IPNF), Bureau of Land Management (BLM) and Local County Sheriff's Departments have pooled personnel to create Type 3 overhead organizations to manage incidents on local jurisdictions. The intent is to have small groups of overhead identified that can be quickly mobilized and assume management of the incident.

The use of these teams on non-fire related incidents is outlined on page 7, "All Risk Response."

This plan will be reviewed and annexes updated annually before April 30th by the primary incident commander's, to ensure all positions are filled. It will be reviewed and signed every three years by those listed on the signatory page unless there is a change in those positions, in which case the plan will be reviewed and signed following the annual update.

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TEAM GUIDELINES

The Type 3 organization, IMT3, is intended for use on local incidents and IDL incidents within the state of Idaho. With prior approval, these IMT3 teams may accept out of area assignments. To determine the appropriate incident management organization, utilize the agency specific complexity analyses. The Type 3 Team may be assigned an incident or may be used to manage an incident that may be in transition.

If the Type 3 Team is assigned to a fire that begins to exceed its capability, based on the complexity analysis, the Type 3 Incident Commander(s) (IC) should recommend an appropriate overhead team through the Line Officer. The Line Officer will then place an order through the Coeur d'Alene Interagency Dispatch Center (CDC).

On multi-jurisdictional incidents involving only the IDL and Forest Service, the Type 3 Team will normally be managed by one Incident Commander. On multi-jurisdictional incidents involving other entities, a Unified Command may be used. When more than two jurisdictions are involved, Agency Administrators will be encouraged to jointly sign a Delegation of Authority to a single IC, and designate Agency Administrator Representatives to serve as advisors to insure jurisdictional responsibilities and objectives are met. In addition, it is recommended that each agency have their Incident Business and financial advisor involved, and initiate a cost share agreement.

IDL will not do a delegation of authority to an incoming team with an IDL IC on an IDL fire.

ALL RISK RESPONSE
It may be necessary to configure the IMT3 with appropriate agency personnel depending upon the Declaration; all FS for Presidential or all IDL for Governor's, including the IC.

For the **Forest Service** to respond to an all risk incident there needs to be a Presidential Disaster Declaration, i.e. prepare for, respond to and recover from terrorist attacks, major disasters and other emergencies.

If life and property are threatened and there is no Presidential Declaration, the Forest Supervisor has the authority to authorize FS employees to respond to the incident. The FS employee will charge their time to their normal project work code. FS employees will be released as soon as the agencies with jurisdictional responsibility can fully assume those responsibilities.

> **Expenditure of Funds:** Obligations incurred are considered payable out of currently available funds only, without expectation of replenishment. In the event the Parties agree to reimbursement, an appropriate Agreement Instrument will need to be developed and processed through the Grants & Agreements Specialist. A reimbursable management code will be established prior to any charges being incurred. It is not appropriate to charge to a P- or F-job code.
> The authorizing legislation for federal employees to support all risk incidents is the Stafford Act.

For the **Idaho Department of Lands** to respond to an all risk incident there needs to be a Governors' Disaster Declaration, i.e. prepare for, respond to and recover from terrorist attacks, major disasters and other emergencies such as local county flooding, train derailment.

Incident Complexity Analysis

The following references shall be used to determine if/when the Type 3 Team's capabilities may be exceeded, and ordering a Type 2 or Type 1 IMT should be considered or when appropriate to transition from the higher IMT to an IMT3:

Interagency Standards for Fire and Fire Aviation Operations;
- Incident Management -Type 3 Incident Command, CH 11 pg 4-5
- Incident Complexity Analysis (Type 1,2) Appendix E
- Incident Complexity Analysis (Type 3, 4, 5) Appendix F

IDL Fire Mobilization Guide Ch 20, Line Officer Document 02
Incident Response Pocket Guide 2010, pg. 9
The Line Officer will then make the determination and order an IMT as appropriate.

Role of Agency Administrator

- Prepare and/or review and approve Incident Complexity Analysis.
- Prepare and/or review and approve WFSA or WFDSS and daily updates.
- Prepare and issue Delegation of Authority to the incoming IC, if applicable.
- Prepare and lead Line Officer's briefing of incoming IMT, if applicable.
- Make Resource Advisors available, if necessary.
- Provide oversight of IMT performance regarding Safety, Strategy, Cost Efficiency and Effectiveness.
- Provide agency fiscal oversight.
- Complete a written evaluation of IMT performance at the completion of the assignment and review it with the Incident Commander.

Type 3 Team Rotation

- Annually, a rotation will be established:
    - Each IMT3 will be up for 2 weeks
        - Providing coverage within the CDC Dispatch Zone
    - Out-of-Area assignments requests
        - At the time of the request it will be determined
            - If a CDC Zone IMT3 can respond
                - Depending upon local activity or need
            - If approved, determine which IMT3 will respond

Line Officer Documents
Forest Service
Located on the IPNF's network;
O:\NFS\IdahoPanhandle\Program\5100Fire\SO\5130Suppression\incoming fire team\Delegations_Inbreafing_closeouts\Inbriefing Package

Idaho Department of Lands
Located in Chapter 20 of IDL's Fire Mobilization Guide in a downloadable form.

MOBILIZATION / DEMOBILIZATION

MOBILIZATION

Requests for the team will be made through CDC. The requesting unit will specify the assembly location, arrangements for briefing the team, and transportation requirements at the time of the order. Once an order for the Team is placed with CDC, CDC will contact the primary members and alternates as identified by the IC. All necessary information will be passed on to the members as they are notified. In the event that neither the primary member nor alternates are available for one of the positions, CDC will substitute with available local overhead that meets the minimum qualifications or requirements as specified by the IC.

- After a review of the Type 3 Team Initial Supply Order with the logistics team member CDC will process the identified items and positions as appropriate; NFES items with Coeur d'Alene Interagency Fire Cache (CDK), Attachment 5.

CDC will be responsible for notifying agencies Duty Officers and Administrators when an IMT3 has been ordered. A briefing may be scheduled between the ordering Agency Representative and the team. If circumstances do not allow for a briefing, and a briefing is requested, then it should be conducted by telephone, radio or other means. This briefing should address specific instructions, time frames, and incident objectives, including purchasing and financial procedures and expanded dispatch.

- Type 3 Team Incident Briefing form is found in Attachment 4.

Reference: Agency Specific Incident Business Operating Guide/Plan, Service and Supply Plan Service

Incident Communications

The radio frequencies for each area can be found in the area-specific Annex.

- Type 3 communications kits, NFES 8650, are available through CDK and contain six King radios and three satellite/cell phones.
- In addition, repeaters and command tactical radios are available at CDK.

Initial Attack Coordination

Type 3 Team may be delegated responsibility for initial attack on new starts within a specific area, in addition to their staffing and management of one or more ongoing fires. When a Team is assigned command responsibility for one or more incidents, the Agency Administrator needs to make clear what the delegated authority includes regarding responsibility for initial attack on new starts, and support for initial attack by the host agency. Initial attack responsibilities will be coordinated with the CDC Center Manger prior to delegation.

Single Fire Scenario

This is the most common scenario, where a Team is tasked with managing a single fire. Normally initial attack responsibilities will not be assigned to the Team. If initial attack responsibilities are assigned, it is likely to be a limited geographic area immediately surrounding the fire area. Teams may be asked through the Delegation of Authority to **support initial attack** either by designating aircraft to respond on request, or by identifying resources staged or assigned to respond to assist initial attack. CDC takes all fire reports, and through coordination with the Unit Duty Officer assigns and manages resources under their control.

The Team (Communications, Operations, Air Support, or Staging Area Manager) is contacted directly by CDC when support is necessary.

Small Complex Scenario
This consists of one or more fires in close proximity. It may represent starts from isolated thunderstorm activity or other ignition sources. Teams may be assigned the initial attack responsibilities through the Delegation of Authority for a specific geographic area that includes the complex of fires. If the Complex is operating on assigned discrete frequencies (either through CDC or NICC), CDC will take the fire report, and notify the Team (Communications or Operations) of any new starts and locations. The Team then directs its own resources to the fire and manages it through radio frequencies assigned by the Communications Unit. This will require staffing the Communications Unit with a qualified Communications Unit Leader and qualified initial attack dispatcher.

If the Incident is not operating on discrete frequencies, CDC will be responsible for initial attack dispatching. Initial attack resources will be assigned to an IA Group in the Incident Action Plan, either staged or designated for release to new starts. CDC will contact the IA Group Supervisor to coordinate assignment of resources to new starts as they are reported.

Large Complex Scenario
This would consist of multiple fires from a lightning bust or other ignition source that are spread out over a large geographic area (District or IDL Supervisory Area). Through the Delegation of Authority a Team may be assigned command responsibility for all existing starts, and consideration for initial attack responsibilities for new starts on the Unit. At the Type 3 complexity, the fires may not be tactically challenging individually, but logistical, financial, and planning needs would require a Type 3 Team be assigned. The Team would stage or designate initial attack forces under the direction of Operations, and have those resources identified in the Incident Action Plan. As with the Small Complex Scenario above, if the Team were operating on discrete frequencies, CDC would take the fire report and notify the Team (Communications or Operations) of the new start and location. The Team then directs its own resources to the fire and manages it through radio frequencies assigned by the Communications Unit. This will require staffing the Communications Unit with a qualified Communications Unit Leader and qualified initial attack dispatcher.

If the Team is not operating on discrete frequencies, CDC will continue to direct initial attack resources as in the Small Complex Scenario. Initial attack resources will be assigned to an IA Group in the Incident Action Plan, either staged or designated for release to new starts. CDC will contact the IA Group Supervisor to coordinate assignment of resources to new starts as they are reported. The Team may be assigned responsibility for initial attack on the entire District/Area, all District / Area IA resources are assigned to the Team, with the Unit Duty Officer acting as the IA Group Supervisor for Initial Attack.

All pertinent fire reporting information will be forwarded to CDC, e.g. fireman's report, Complexity Analysis, and Preliminary Incident Report. CDC will advise and forward all the above mentioned information to the appropriate area/district fire management office.

Initial attack dispatching responsibilities remain with CDC, unless delegated by IPNF Forest Supervisor or IDL Operations Chief.

Delegated initial attack responsibilities will be coordinated with the CDC Center Manager and the protecting agency Fire Managers prior to the delegation.

Northern Rockies Multi Agency Coordinating Group IC Conference Call

When activated the call will be daily @1700 PDT

       Reference Attachment 9, NRCG Decision Support Criteria Definitions

DEMOBILIZATION

The Team will demobilize as a Team unless special circumstances exist. The IC(s) will approve any special demobilization. Emphasis should be placed on identifying resource needs well in advance and releasing unneeded resources in a timely manner.

Transition to or from either a Type 2 or Type 1 IMT or back to the responsible agency, should be well coordinated and may require the Team to remain on the incident for an additional operational period.

OPERATING PROCEDURES

Type 3 incident resources are usually local and some or all of the Command and General Staff positions may be activated, usually at the Division Group Supervisor / Unit Leader level and/or as established locally. Units may have a predetermined Type 3 Team designated.

POSITIONS

Team specific positions will be coordinated and agreed to with the requesting unit at time of dispatch.

Listed below are the target qualifications that IDL and the IPNF have agreed to, if the unit level position is not available then the next lower position in that discipline will be accepted.

Team 3 Functional Responsibility	ICS Minimum Qualification Requirement
Incident Command	Incident Commander Type 3
Safety	Line Safety Officer
Operations	Division Group Supervisor
	(Strike Team Leader or Task Force Leader for non-complex incidents)
Air Operations	Helibase Manager / Helicopter Manager
Division (2)	Strike Team/Task Force Leader (Single Resource Boss for non-complex incidents)
Logistics	Unit Leader (Supply/Food/Facilities)
Plans	Unit Leader (Resource/Situation/Document)
Finance	Unit Leader (Time/Cost/ Procurement)

OTHER POSITIONS TO CONSIDER

Communications	Communications Unit Leader / Comm Tech
Law Enforcement	Law Enforcement Supervisor
Liaison	Liaison Officer/ Agency Representative
Information	As established locally

Incident Commander/Unified Command

The IC responsibilities include: identifying the core team members, coordinating with the Agency Representatives, and ensuring Agency objectives and strategies are implemented. The IC(s) are responsible to the Agency Line Officer or Agency Administrator (Local Agency Board). The ICs are responsible for all positions not filled or delegated such as Safety Officer and Demobilization Unit Leader. The IC(s) should delegate and clarify assignments to other team members and personnel. The IC(s) are responsible to ensure a smooth transition if a Type 1 or Type 2 IMT is ordered and transition back to the local unit, prepare the Returns Of Delegated Authority. The IC(s) are responsible for seeing that other Team members do not exceed a formal span of control. The IC(s) should monitor other positions, make recommendations in filling additional positions, and monitor the work/rest ratio for the Team. The CDC Center Manager will advise the Team of the time and phone number of the Northern Rockies IC conference calls.

Safety

The Safety Officer is responsible for assessing hazardous and unsafe situations and developing measures for assuring personnel safety. The Safety Officer will correct unsafe acts or conditions through the regular line of authority although the Officer may exercise emergency authority, to stop or prevent unsafe acts when immediate action is required.

Operations

The Operations Chief reports directly to the IC(s) and is responsible for the management of all operations in relation to the incident objectives. May act as Staging Area Manager, Air Operations Director, or fill various other Operational functions. The Operations Chief is responsible for managing span of control and initiating orders for additional resources if needed. When practical, personnel already assigned to the incident should be used in filling various positions if they have the necessary qualifications.

Plans

This position is responsible for the collection, evaluation, distribution and use of information about the development of the incident, status of resources, creating, updating and submitting the ICS-209 and demobilization of the incident. Plans supervises preparation of the Incident Action Plan, conducts planning meetings, establishes check in and resource status tracking, and prepares recommendations for release of resources. Consider ordering a Fire Behavior Analysis (FBAN), if needed.

Finance

This position is responsible for posting personnel and equipment time, commissary, and providing cost analysis for the incident.

- A supply of necessary Finance forms are in the Type 3 Forms Kit NFES 8605, consider ordering with the Team is mobilized.
  - Reference the Interagency Incident Business Management Handbook (IIBMH) for clarification in filling out reports.

This position coordinates closely with the Incident Business Advisor. It is strongly suggested that the responsible agency supplies the Finance Section chief (FSC) or provides agency oversight.

Logistics

This position is responsible for providing facilities, services, and material in support of the incident. This may include setting up the base camp, arrangement of food, water, sanitation, sleeping areas, weed washing and first-aid unit. Ordering of resources, accountability of property items and equipment, providing transportation, communications, and security are major functions of this position. It is critical that a workable span of control be established and lower level positions filled early, preferably with personnel already on the fire. Logistics must work closely with the IC(s) and Operations in consolidating orders.

Liaison/Information Officer

For the purpose of this Team the Liaison and Information Officer may be combined and filled with one individual. The Liaison position is the point of contact for the assisting and cooperating Agency Representatives. This includes Agency Representatives from other fire agencies, Red Cross, Hazmat, etc. This should be closely coordinated with the IC(s).

The Information position is responsible for the formulation and release of information about the incident to the news media, incident personnel, and other appropriate agencies and organizations. If the incident is close to the Canadian border, consider a liaison for US/British Columbia.

Communications

This position is responsible for developing plans for the effective use of incident communications equipment and facilities; installing and testing communications equipment. The communications position will distribute communication equipment to incident personnel, as needed, and is responsible for maintenance, repair, and tracking of communications equipment.

Law Enforcement
This is a specialist position and is responsible for evacuation, traffic control and public safety. This individual will work for the IC. Evacuations are the responsibilities of the local law enforcement.

Air Operations
This is a specialist position and is responsible for the safe operation of air activities on the incident.

Trainee(s)
These opportunities are designed to give the trainee(s) valuable exposure to a specific functional position. The goal is to qualify the trainee(s) to a functional position within the Team in the future. Trainee(s) positions are negotiated with the Agency Representative. A priority list of trainees will be established to facilitate these opportunites.

Servicing NFES Support Cache
The Coeur d'Alene Interagency Fire Cache (CDK) is the designated support cache within Northern Rockies for the North Idaho Zone. National Fire Equipment System (NFES) supplies and equipment are stored & maintained in a constant state of readiness. CDK operates within the infrastructure of the Idaho Department of Lands, Idaho Panhandle National Forest, and the National Cache System. CDK is categorized as a Type 2 Cache.

The Coeur d'Alene Interagency Fire Cache User's Guide is published and available for use by customers as a means of explaining the proper processes to follow when utilizing CDK supplies and/or services.
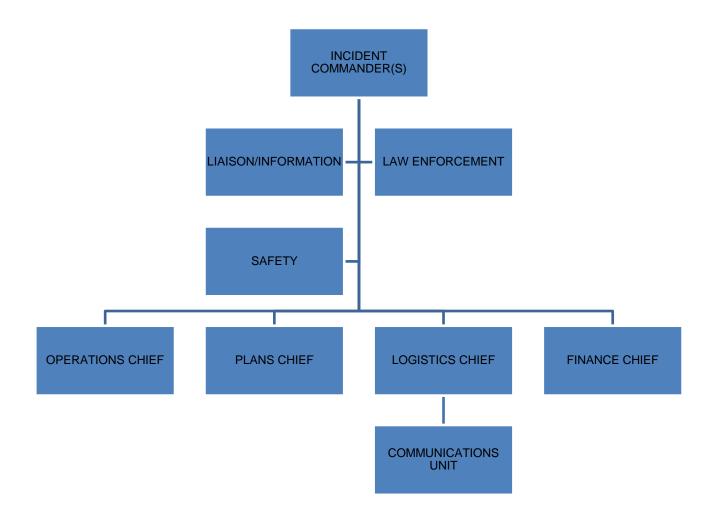
Computer Support
The Idaho Panhandle National Forests has established Incident Management Team project working areas on the Forest Service network drives. Contact CDC to request access and a profile if needed.

- CDK has laptops, printers, copiers, and fax machines available, NFES 8683

ATTACHMENT 1

ORGANIZATION CHART

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                    │       INCIDENT       │
                    │    COMMANDER(S)      │
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ATTACHMENT 2

DELEGATION OF AUTHORITY

_____ is assigned as Incident Commander on the _____ Incident. You have full authority and responsibility for managing the incident activities within the framework of law, Agency policy, and direction provided in the Overhead Briefing and/or Wildfire Situation Analysis or Wildland Fire Decision Support System, as appropriate.

Your primary responsibility is to organize and direct your assigned and ordered resources for efficient and effective management of the incident. You are accountable to the _____ or his designated representative listed below. Financial limitations will be consistent with the best approach to the values at risk.

Specific direction for the _____ Incident covering management and environmental concerns is listed:

Firefighter and public safety is the first priority in all aspects of the operation. Firefighter safety is the responsibility of every supervisor and employee.

Performance standards will be based on the productivity, costs, public and local relationships, and safety. Safety guidelines such as the 10 Standard Firefighting Orders, 18 Situations that Shout Watchout, LCES, and others should be used by all personnel to reduce risks but will not be held as performance standard. An LCES checklist will be completed at least once and updated as conditions change to ensure that personnel are acting with "due caution".

Resource limitations:

_____ will represent me on any occasion that I am not immediately available. This authority is effective:

_____   _____
Date   Time

_____
Agency Administrator   Date/Time

_____
Incident Commander   Date/Time

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ATTACHMENT 3

RETURNS OF DELEGATED AUTHORITY

The signing of this document returns the authority for management of the _____ Incident to the Administrator who previously delegated authority to the Incident Commander as named below.

It is mutually agreed the objectives and the management direction have been met, and the _____Type 3 Team is hereby released effective:

_____   _____ .

Date   Time

_____

Agency Administrator   Date/Time

_____

Incident Commander   Date/Time

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ATTACHMENT 4

TYPE 3 TEAM INCIDENT BRIEFING

1. GENERAL INFORMATION   Date: Time:

A. Incident Name:	
Fire Number:	
FireCode:	
B. Size:	
Location (Legal Description):	
Land Status:	
Point of Origin:	
Time of Origin:	
Cause:	
Fuels:	
Topography:	
Structures Burned:	
Structures Threatened:	
C. Current IC.	
D. Current Weather Forecast and Spot Weather Forecast at the Site:	
E. Experienced Fire Behavior:	

F. Current Tactics:	
G. ICP and Base Locations	
H. Local Fire Policies:	
I. Concerns for Resource Values	
J. Priorities for Control:	
K. Safety Issues:	
1. Accidents to Date:	
2. Status of Accidents:	
3. Areas with Existing or Potential Hazards:	
4. Medical Facility/Ambulance Services/Evacuation Procedures	
5. Firefighter safety is the responsibility of every firefighter.	
L. Investigation:	
M. Other:	

2.   **OPERATIONS**

A. Current Strategy:	
B. Tactics:	
1. Aircraft Usage:	
2. Hand Crew Operations:	
3. Dozer Operations:	
4. Engine Operations:	
5. Helibase/Spot Locations:	
6. Smoke Conditions:	
7. Structural Protection:	
8. Safety Zone(s) and Lookouts:	
9. Escape Routes:	
10. Communications Issues:	

3. **PLANNING**

A. Local Unusual Fire Behavior and Fire History in the Vicinity of the Incident:	
B. Legal Considerations:	
C. Release of Resources:	
D. Availability of Water:	
E. List of Resources at the Fire and Ordered:	
F. Copies of Maps/Photos:	
G. Contact Person for Mapping:	
I. Computer Support:	
J. Digital Mapping:	

4. **LOGISTICS**

A. Transportation Routes	
B. Available Feeding Facilities:	
C. Available Sleeping Facilities:	
D. Local Medical Facilities:	
E. Nearest Burn Center:	
F. Resources Already Ordered:	
G. Known Security Problems:	
I. Communications Being Used:	

5. **FINANCE**

A. Status of Rental Agreements:	
B. Claims:	
C. Estimated Costs to Date:	
D. Status of Emergency Firefighters:	
E. Incident Business Advisor:	

6. **INFORMATION**

A. Information Phone Number Established:	
B. Pertinent Fire Information Given to Appropriate Agencies:	
1. 911 Dispatch:	
2. Others:	
3. Others:	
4. Media Contacts:	

Include R1 Incident Organizer, if initiated, in the Type 3 Incident Briefing

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ATTACHMENT 5

COEUR D'ALENE INTERAGENCY FIRE CACHE; SUPPLIES

ID-CDK Type 3 Team NFES Specialty Items:
----NA----   Initial Supply Order
NFES 8605   Kit, Forms, Type 3
NFES 8650   Kit, Radio/Cell Phone, Type 3
NFES 8683   Kit, Laptop, Type 3
NFES 9450   Printer, Desk-jet 1220c (color capable)
NFES 9451   Printer, Laser-jet 2100TN

See Attachment 5 for the specific items included in these kits.

<u>PROCEDURES FOR ORDERING</u>
The National Fire Equipment System Catalog (NFES 0362) is to be used as the reference catalog when ordering from CDK. <u>Please order by NFES catalog number always</u>. To provide maximum assistance and speed up the process of your orders, the cache needs lead-time. **Do not wait until your reserves are exhausted before reordering.**

Orders should be submitted on a Resource Order Form, ICS-260-1 (NFES 1470)

Initial attack & extended attack fire orders are to be placed through CDC.

<u>NFES Cache items must be on separate Resource Order form</u> from all non-NFES item orders i.e., items to be locally purchased.

Local purchasing: While this is sometimes handled out of the Cache, it is operated as a separate unit/function. CDC will know where incidents are to place all local purchase orders.

Direct Cache Ordering: Once a Team is in place and the Supply Unit is operational, direct Cache ordering may occur. However, the transitional process from dispatch / expanded dispatch/ to direct Cache ordering is the responsibility of the servicing Dispatch Center. **This process is to be clearly understood prior to initiating Direct Cache Ordering.**

The Coeur d'Alene Fire Cache does not control the resource ordering numbers for any incidents. These numbers are assigned through CDC and control may or may not be given to the incident

<u>The Fire Cache Manager reserves the right to terminate "direct cache ordering" in the event of:</u>

-Ordering skills and/or knowledge on the incident are inadequate to maintain an effective supply ordering process.

-Communication has broken down or is not continually maintained.
The total order volume overwhelms the Cache's ability to process individual incident orders.

<u>All items are supplied to incidents on a temporary loan basis and must be returned to the Fire Cache when done.</u> The Incident Commander is accountable for meeting acceptable fire lose use rate guidelines. If the loss of durable items exceeds fire lose tolerance guidelines, the IMT will provide documentation (OF-269 or AD-112) of loss to the incident agency and servicing cache. Replacement costs may be charged to the incident along with any associated refurbishment charges.

TYPE 3 INCIDENT REPLACEMENT REQUISITIONS

The incident Supply Unit Leader or Logistics Chief will be responsible for handling incident replacement requisitions when a Type 3 Team is assigned. Replacement of consumable, durable or non-standard cache government property items will follow National Cache system protocol in conjunction with IIBMH, Chapter 30 and its' NRCG supplements.

Prior to release from an incident, firefighting resources will prepare an Incident Replacement Requisition, (NFES 1300/OF-315), Incident Replacement Requisition Continuation, (NFES 1286), and Report of Unserviceable, Lost or Damaged Property (AD-112), if applicable, for items which have been consumed, destroyed or damaged during the incident. Approval of replacement requests will be based on several factors, including Engine Accountability sheets or other fire equipment inventory documents. Replacement requests for resources left on the fire line for continued operations will also be honored. These replacement requests must have ICT3, OPSC, or DIVS signature to validate the resources left behind.

If equipment and supplies are available at the incident for replacement, the request is filled at the incident Supply Unit. If equipment and supplies are unavailable at the incident for replacement, AND the requesting resource is not being immediately demobilized, the Supply Unit or Logistics will place a resource order for needed items through appropriate channels to the servicing fire cache. The order will be shipped to the incident and replacement will take place at the Supply Unit.

If equipment and supplies are unavailable at the incident for replacement, AND the requesting resource is being demobilized, an OF-315, Incident Replacement Requisition, (NFES 1300) will be completed by the Supply Unit and forwarded to the CDC for input into ROSS. The CDC will then electronically forward the order to the Cache. Upon being filled, the Cache will forward the order to the requester's home unit.

Note: Authorized approvals and signatures MUST be included on the requisition. before it can be filled. The only person(s) authorized to approve Incident Replacement Requisitions are: USFS, IPNF- CDC Center Manager, Forest Fire Management Officer (FFMO), Deputy Forest FMO or Agency Administrator; IDL- Area Supervisor, Fire Warden, Assistant Fire Warden, or as designated by the Agency Administrator

Durable or nonstandard cache items or Excessive replacement requests:

IMTs cannot authorize replacement of nonstandard cache items unless authorized by the incident agency.

Chainsaw parts orders should be filled prior to departure from the incident! Only reasonable quantities of replacement parts will be issued for off-site "S" numbers.

Replacement of durable items which become *worn out through normal use* on a particular incident will remain the responsibility of the home unit to replace with home unit funds. Incident Personnel are not authorized to approve replacement of these items.

For replacement of durable and non-standard cache items, the AD-112 and OF-315 must be submitted to the Supply unit. The LSC and FSC will review and forward to CDC Center

Manager for review and approval. Questionable items will be forwarded to Forest FMO, Deputy FFMO or AA for review and approval.   All approved items will be issued S numbers. Depending on the resource, it may be necessary to turn in damaged items to the host agency, before replacement authorization will be granted

Pre-approval from the Agency Administrator will be required for any item ordered from non-cache sources to meet special needs or individualism of specifications where similar items are available from the cache.

SPECIALTY ITEMS MAY BE REPLACED WITH NO MORE THAN "CACHE" QUALITY AND/OR COST!

Government Property: Lost/Damaged/Destroyed

The damaged/destroyed property must be returned to the Supply Unit or CDK with written documentation of the cause of damage, and photos when appropriate and/or possible, witness statements, etc.

If the cache replacement is not acceptable, a resource order may be issued with an "S" number assigned for the value commensurate to the cost of the (documented as identified above) destroyed/damaged item to allow the purchase of the replacement item off of the incident. THESE ITEMS MUST BE PRE-APPROVED BY THE AGENCY ADMINISTRATOR.

The IIBMH requires that damaged or lost government property be documented on the AD-112, Report of Unserviceable, Lost, or Damaged Property. It must describe the circumstances of the loss and have official signatures. The Teams will review, sign, and take any follow-up action. All reports are submitted to the incident Agency.

All replacement orders must be submitted and received no later than 45 days after close of the incident.

TRANSFER OF SUPPLIES/EQUIPMENT BETWEEN INCIDENTS

Transfer of Cache supplies between incidents **will not occur without pre-approval from the cache** and proper documentation of items being transferred initiated.

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NIZ IMT3; Positions and Supplies "to consider ordering" when an IMT3 is requested
This is not to be consider an automatic pre-order; confirm with IC prior to ordering these position and items.

INCIDENT NAME _____ RESOURCE ORDER # _____ DATE_____

Resource Item	Resource	ROSS Qual	Comments
Incident Commander			
Plans			
Logistics			
SPUL / RCDM / ORDM			
Operations			
Operations			
Finance			
Safety			
Public Information			
Law Enforcement			
Communications / COMT			
IT Support			If IDL T3 Computer Kits ordered

Communications Equipment	NFES	QTY/ Unit	Comments
T3 Radio/Cell Phone Kit	008650		
Comm/Tac Radio Kit	008685		
Repeater, Portable	008649		**Wide Band Repeater**
Battery, AA	000030		
Battery, 7.5 Vt	001023		
4390 Starter Kit	004390		
T3 Laptop Kit	008683		
ICP Facilities			
T3 Forms Kit	008605		
Office Supply Kit	000760		
Laser Jet Printer	009451		
Desk Jet Printer	009450		
Fax / Copier / Printer	009445		

ICP Facilities continued	NFES	QTY/ Unit	Comments
Generator, 3-6 KW	000709		
Shelter, 20' Kit (Yurt)	000549		
Shelter, 15x17' Kit	000430		
Lighting Kit	006051		
Incident Signage			
Road Sign Kit	001026		
Sign Kit	001031		Kit includes Camp & Aviation signs
Sign, "Blank"	000189		
General Supplies	**NFES**		
T3 Pre-Order NFES Supply Kit	N/A – See T3 Plan for contents/NFES #s		Order entire kit package **or** Refine to fit requirements
General Supplies Local Purchase	**Vendor**	**QTY/ Unit**	**Comments**

INITIAL SUPPLY ORDER, TYPE 3 TEAM

NFES	ITEM DESCRIPTION	QTY	UI	Unit of Issue DESCRIPTION
NA	INITIAL SUPPLY ORDER, TYPE 3 TEAM			
0021	Bag, Trash, 30 Gal.	1	BX	200 EA/BX
0030	Battery, "AA"	60	PG	24 EA/PG
1050	Belt Weather Kit	2	KT	
2332	Rack, Garbage, Wire	5	EA	
2047	Chair, Folding, Metal	12	EA	
0480	Coffee Heating Kit	1	KT	
74381	Kit, Radio/Cell Phone (Type 3)	1	KT	
0048	Container, 5 Gal. Water (Cubi)	1	BX	20 EA/BX
0533	Cord, Parachute	1	SL	
0925	Fire Shelter, M2002	10	EA	
1143	First Aid Kit, Belt Type	3	KT	
0279	Flagging, Red	3	RO	
6066	Flagging, "Killer Tree"	3	RO	
2401	Flagging, Pink	3	RO	
0566	Flagging, "Escape Route"	3	RO	
6067	Flagging, "Spot Fire"	3	RO	
0960	Fly, Tent Kit	2	KT	
8605	Forms Kit, Type III Team	1	KT	
2501	Lantern, Camp, Electric	3	EA	
0105	Fusee	1	CS	72 EA/BX
0321	Hammer, Claw	1	EA	
0713	Headlamp, Cordless	10	EA	
0000	Instruction/Inventory List	1	EA	
2802	Jeans, BDU, 30-34x30	2	PR	
2803	Jeans, BDU, 32-36x30	2	PR	
2804	Jeans, BDU, 34-38x30	2	PR	
2805	Jeans, BDU, 36-40x30	2	PR	
2807	Jeans, BDU, 40-44x30	2	PR	
0033	Battery, Alkaline, D-cell	6	PG	12 EA/PG
0142	Paper, Toilet	1	CS	
0089	Pole, Ridge, Tent	6	EA	
0083	Pole, Upright, Tent	12	EA	
0146	Pulaski w/Sheath	20	EA	
0577	Shirt, Small	2	EA	
0578	Shirt, Medium	2	EA	
0579	Shirt, Large	2	EA	
0580	Shirt, X-Large	2	EA	
0171	Shovel, w/Sheath	10	EA	
0022	Sleeping Bag, Ply	10	EA	
0760	Kit, Office Supply	1	KT	
0825	Stake, Tent, Metal	30	EA	
2698	Table, 6', Collapsible	6	EA	
0222	Tape, Filament, 1" x 60 Yard	9	RO	
1038	Towel, Disposable, Bath	1	CS	300 EA/BX

NA	INITIAL SUPPLY ORDER, TYPE 3 TEAM, cont……			
0534	Flagging, Perimeter, Multi-colored	4	RO	
0267	Ribbon, Hazards, Yellow/Black Striped	6	RO	
3161	Ease, Display	1	EA	
0178	Sign, Directional Arrow, 14"x 11", Weatherized	10	EA	
0189	Sign, Blank, 14"x 11", Weatherized	5	EA	
0970	Kit, Security Fence	1	KT	
8650	**Kit, Radio / Cell Phone (Type 3)**			
4309	BOX, SHIPPING, DURABLE	1	EA	
4306	LINER, FOAM INSERT	1	EA	
8878	INVENTORY LIST	3	EA	
1938	SEAL, LEAD, BOX	2	EA	
1352	SORTER, T-CARD	1	EA	
2098	T-CARDS, TRACKING	1	PG	100 EA/PG
9437	RADIO, KING VHF	6	EA	
8891	MANUAL, KING PROGRAMMING	1	EA	
5321	ANTENNA, HELICAL, KING	6	EA	
5330	SPEAKER/MICROPHONE, KING	3	EA	
5331	CASE, LEATHER, RADIO	8	EA	
1034	HOLDER, BATTERY, "AA" CLAMSHELL	8	EA	
4355	ANTENNA, MOBILE, MAGNETIC	2	EA	
5340	ANTENNA, King, UHF, Screw mount	2	EA	
9434	Radio, BK, UHF, Handheld	2	EA	
0030	BATTERY, ALKALINE "AA"	8	PG	24 EA/PG
8927	RADIO FREQUENCY CHART (IPNF & IDL)	3	EA	
4602.	PROGRAMMER, Cloning Cable, King	1	EA	
8894	RADIO TRACKING SHEET	3	EA	
8889	MANUAL, BK Owners	1	EA	
9425	PHONE- SATELLITE/ CELL, HAND-HELD	3	EA	
9428	ANTENNA- EXTERNAL SATELLITE PHONE	3	EA	
8683	**Kit, Laptop Type 3**			
9493	Battery Backup, laptop	1	EA	
9494	Box, fiberglass, laptop kit	1	EA	
9444	Cable, network, laptop	6	EA	
9244	CD, "Wireless printer set up"	1	EA	
9446	Cord, power supply, laptop	6	EA	
9498	Flash drive, USB, 2GB	3	EA	
8878	Form, Instruction or inventory for kits	1	EA	
9449	Laptop, computer	6	EA	
9496	Mouse, USB	6	EA	
9421	Pad, 10-key, USB	2	EA	
9423	Router, link-system, wireless	1	EA	
9497	Server, wireless print	2	EA	

NFES	ITEM DESCRIPTION	QTY	UI	UI DESCRIPTION
8605	**Kit, Type 3 Forms**			
8109	Carton, Fiberboard, 16" x 16" x 16"	1	EA	
101325	ICS-201, Incident Briefing	10	EA	
101326	ICS-202, Incident Objectives	10	EA	
101330	ICS-205, Incident Radio Communication Plan	10	EA	
1333	ICS-209, Incident Status Summary (CD-Rom)	1	EA	
101335	ICS-211, Check-In List	10	EA	
1336	ICS-213, General Message	1	PG	100 SE/PG
101337	ICS-214, Unit Log	10	EA	
101340	ICS-217, Radio Frequency Assignment	10	EA	
101342	ICS-219-1, Resource Status Card, Gray	10	EA	
101344	ICS-219-2, Resource Status Card, Green, Crew	10	EA	
101345	ICS-219-3, Resource Status Card, Pink, Engines	10	EA	
101346	ICS-219-4, Resource Status Card, Blue, Helicopter	10	EA	
101347	ICS-219-5, Resource Status Card, White, Personnel	10	EA	
101348	ICS-219-6, Resource Status Card, Salmon, Aircraft	10	EA	
101349	ICS-219-7, Resource Status Card, Yellow, Dozers	10	EA	
101350	ICS-219-8, Resource Status Card, Buff, Equip.	10	EA	
101353	ICS-221, Demobilization Checkout	10	EA	
101577	ICS-224, Crew Performance Rating	10	EA	
101338	ICS-215, Operational Planning Worksheet	10	EA	
0000	ICS-260-1, Resource Order	1	PG	100 EA/PG
8827	Fire Service Organization Rate Book "Pink Book"	1	EA	
8878	Instruction/Inventory List	1	EA	
2160	NWCG #2, Interagency Fire Business Mgmt Handbook	1	EA	
100863	OF-286, Emergency Equipment Use Invoice	20	SE	
0866	OF-288, Emergency Firefighter Time Report	1	HD	
100862	OF-294, Emergency Equipment Rental Agreement	10	EA	
0872	OF-297, Emergency Equipment Shift Ticket	5	PD	
0420	OF-304, Fuel & Oil Issue	2	PD	
0891	SF-261, Crew Time Report	5	PD	
0000	Form, ICS 260-1, Resource Order Cont….	1	PG	
1352	Sorter, T-Card	2	EA	
101576	ICS-225, Incident Personnel Performance Rating	10	SH	
101472	Form, Interagency Incident Waybill	20	SE	
101473	Form, Interagency, Incident Waybill Cont.	20	SE	
0775	Calendar Current Year	1	EA	
7384	Telephone Directory, CDA/Spokane	1	EA	
0362	Catalog, National Fire Equipment	1	EA	
8886	Guide, CDA Interagency Fire Cache User's	1	EA	
9174	Form, IC-1, Notice of Injury	5	SH	
2068	Binder, 1", 3-ring, black	3	EA	
101300	Form, Incident Replacement Requisition	20	SE	
101286	Form, Incident Replacement Req. Continued	20	SE	
2990	Records Retention KIT (IMT)	1	EA	
0771	Clipboard, 9"x12 ½"	3	EA	

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ATTACHMENT 6

INCIDENT ACTION PLAN

_____

(Name of Incident)

_____

(Operational Period)

INCIDENT OBJECTIVES Incident Name		Date Prepared	Time Prepared

Operational Period:

General Control Objectives for the Incident (include alternatives):

1. Firefighter and public safety is first priority in all aspects of this operation.   firefighter safety is the responsibility of every supervisor and employee.
2.

Weather Forecast for Period

General Safety Message

Attachments (mark if attached)

	Medical Plan		Weather Forecast		Unit Log
	Division Assignment Lists		Safety Message		Check In List
	Communications Plan		Incident Map		Other

ORGANIZATION ASSIGNMENT LIST

Incident Commander (Wildland)		Operations Section Chief (Wildland)	
Incident Commander (Structure)		Operations section Chief (Structure)	
Law Enforcement		Planning Section Chief	
Safety Officer		Logistics Section Chief	
Information Officer		Finance Section Chief	
Agency rep.		Other	
Agency rep.		Other	
Other		Other	

Prepared by (Planning Section Chief)	Approved by (Incident Commander)

DIVISION ASSIGNMENT LIST	1. Branch	2. Division/Group
3. Incident Name	4. Operational Period Date: Time:	

5. Operations Personnel

Operations Chief		Division/Group Supervisor	

6. Resources Assigned this Period

Strike Team/Task Force/ Resource Designator	Leader	Number Persons	Trans. Needed	Instructions

7. Control Operations

8. Special Instructions

Prepared and approved by (Planning Section Chief)	Date	Time

ICS 204 SAFETY MESSAGE

MEDICAL PLAN	Incident Name	Date Prepared	Time Prepared	Operational Period

5. Incident Medical Aid Station				

Medical Aid Stations	Location		Paramedics	
			Yes	No

6. Transportation				

B. Incident Ambulances (Attachment 7, List of Licensed EMS Agencies)				

Name	Location		Paramedics	
			Yes	No

8. Medical Emergency Procedures
For ambulance and/or paramedic service not attached to incident, call Coeur d'Alene Interagency Dispatch Center. Radio: Command or Logistics Frequencies. Phone: 208-772-3283
Prepared by (Safety Officer)

INCIDENT RADIO COMMUNICATIONS PLAN	1. Incident Name	2. Date/Time Prepared	3. Operational Period Date/Time

4. BASIC RADIO CHANNEL UTILIZATION						
ASSIGNMENT	GE CHANNEL	KING CHANNEL	FUNCTION	FREQUENCY	TONE RX/TX	DESIGNATOR
			COMMAND			
			LOGISTICS			
			AIR TO AIR			

			TACTICAL	42		
			TACTICAL			

INCIDENT MAP
(Attached here)

UNIT LOG	1. Incident Name	2. Date Prepared	3. Time Prepared
4. Unit Name/Designators	5. Unit Leader (Name and Position)		6. Operational Period

7. Personnel Roster Assigned		
Name	ICS Position	Home Base

8. Activity Log	
Time	Major Events

9. Prepared by (Name and Position)

INCIDENT CHECK-IN LIST *check one:*		1. Incident Name	2. Check-in Location (complete all that apply)					3. Date/Time
Personnel	Handcrew	Misc		' Base	' Camp	' Staging Area	' ICP Restat	' Helibase	
Engines	Dozers							
Helicopter	Aircraft							

Check-in Information

4. List personnel (overhead) by Agency & Name -OR- List equipment by the following format:					5. Order / Request Number	6. Date/ Time Check-in	7. Leader's Name	8. Total No. Personnel	9. Manifest		10. Crew Weight or Individual's Weight	11. Home Base	12. Departure Point	13. Method of Travel	14. Incident Assignment	15. Other Qualifications	16. Sent to RESTAT Time/Int
Age	Singl	Kind	Typ	I.D. No/Name					Ye	No							

Page of	17. Prepared by (Name and Position) *Use back for remarks or comments*

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ATTACHMENT 7

NORTHERN ROCKIES INCIDENT COMMANDER CONFERENCE CALL

During periods of a sitting GMAC an evening conference call will be convened at 18:00 MDT (Time may be changed to accommodate scheduling).

The normal conference call number will be;
 1-877-356-3068
Pass code 5966763

Use of zone MAC groups or area command may change the schedule and necessity of who is on the call.

Incidents will be queried in order of fire priority on the National Incident Situation Report. The following information will be provided by the Incident IC or designated representative:

Incident Size up- Acreage/ Fire Behavior/ Strategy/ Percent Contained/ Cost to date/ Agencies involved.

Values at Risk- Communities/ Infrastructure/ Structures at risk 4, 8, 24, 48 hours out

Major Accomplishments/ Planned actions

Critical Needs- what, when, duration needed, planned accomplishment. Needs by priority, resource type and needed 12, 24, 48, 72 hours out

Evacuations / Closures/ Restrictions

WFSA-WFDSS-DAR Status/ Long Term Strategy/ Decision Support Needs

Problem Areas/ Concerns/ Issues

Accident/ Illness Summary

Community Meetings

ATTACHMENT 8

IDAHO DEPARTMENT OF LANDS ALL RISK TYPE 3
TEAM MOBILIZATION, INSTRUCTIONS

IDAHO DEPARTMENT OF LANDS

ALL RISK TYPE 3 TEAM MOBILIZATIONS

The Department may be asked to provide resources, including Type 3 Teams, in the event of an incident other than fire. Probably the most common would be to assist a community of county with flood related activities.

Prior to activating any IDL resources to an incident other than fire, there is a mobilization process that must be followed.

- Community/county must request state assistance through Idaho Bureau of Home Land Security.
- Governor must declare a disaster for the community or county.
- Idaho Bureau of Home Land Security must develop a mission request for resources from IDL.
- Mission request will be forwarded to the Fire Bureau for consideration and activation if appropriate.
- Bureau will contact the appropriate dispatch center or areas for resources.
- Upon activation, Type 3 Team will mobilize and provide periodic briefings in addition to a daily 209 to the Fire Bureau.

If the Governor, through Idaho Bureau of Home Land Security, makes a request for IDL resources, it should be expected we will respond. However, it is important to understand differences that either will or could occur from our normal fire incidents.

- Normally, state agencies pick up the base eight hours of wages from their regular funding sources including earnings reserve. Some operating expense items may also be included.
- There is a mechanism for the governor to use a disaster fund to reimburse agencies for extraordinary costs that are beyond their normal daily activities. This is not a guarantee.
- Overtime may not be authorized for time worked beyond regular duty hours so employees will likely earn compensatory time.

This is just a heads up for those of you that may get involved in these incidents. Each incident is different and the Fire Bureau and Operations Chiefs will assist in answering questions as they arise.

Reference: IDAHO EMERGENCY OPERATIONS PLAN

ATTACHMENT 9

ACCIDENT ACTION PLAN

The **Incident Commander** is responsible for overall action in case of an accident.

Upon occurrence of an accident requiring evacuation, or a fatality, an **OSC** should go directly to the scene or designate appropriate Operations Section personnel to take control of the situation and direct necessary actions. Until the **OSC** or designee arrives, the **DIVS** or appropriate Section Supervisory Overhead person nearest the scene will go to the scene and take charge of the accident response actions. Immediate and clear communication shall be established between the personnel on scene and the **OSC** and/or nearby Operations Section overhead to determine who can reach the scene the quickest and coordinate action. **OSCs** and other Operations Section overhead personnel must use good judgment to maintain overall incident control and delegate accident scene control to other responsible Operations Section personnel if necessary.

Upon arrival at the accident scene, the person who has been designated as responsible for action will take immediate action to clear the scene of all unnecessary personnel and equipment. Personnel will be re-assigned to suppression duties (if possible) or relieved and sent to camp as necessary. Incident Objectives should be continued or maintained wherever possible.

All personnel assigned to accident mitigation and support shall be immediately advised as to who is in charge of the accident scene (**OSC, DIVS, ASGS**, etc.)

A **SOFR** will respond immediately to the scene to assist the person in charge.

If requested by **Operations**, the **COML** or **INCM** will take immediate action to designate a radio frequency for the sole use of all accident related communications and the **MEDL/IMSM** notified.

Immediately upon notification of an accident or fatality requiring emergency action, the **IC, PSC, LSC**, and **PIOF** will go to communications to assist in coordination of accident related actions. (**LSC** may also want the **MEDL/IMSM** to go to **Incident Communications.**)

The **PSC** will make contact with the **Local Agency Administrator** or their representative. If the accident involves a fatality, the **Agency Administrator** will contact the **Sheriff's Office**, **Coroner's Office**, and the Employing Agency of the victim. The **LSC/PSC** will assure that an individual is assigned to document all communications regarding the accident on a separate communications log to be filed with the accident records.

The name(s) of the injured **will not be used** at any time during any open communications in the accident mitigation process. No information regarding the accident or fatality will be released to the public without first going through the **Incident Commander**.

Approved by: _____ Date: _____

               Incident Commander

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ATTACHMENT 10

LIST OF EMERGENCY SERVICES and FORMS

List of Licensed EMS Agencies

Idaho Emergency Management Service Region 1: According to the Idaho EMS Bureau, these EMS agencies are licensed to provide emergency medical services in Boundary, Bonner, Kootenai, Benewah and Shoshone counties. Phone numbers are offices and may not be staffed; call 9-1-1 for emergencies.

St. Maries Ambulance
602 College Ave.
St. Maries, ID 8386
(208) 245-2577

St. Maries Fire Protection District
308 W. Jefferson Ave.
St. Maries, ID 83861
(208) 245-5253
Volunteer EMTs/extrication

Alert 2 Up River Ambulance
46 4th St.
Fernwood, ID 83830
(208) 245-4920

Tensed Ambulance Service
311 Hwy. 95
Tensed, ID 83870
(208) 274-2227

Gateway Fire Protection District
910 C St.
Plummer, ID 83851
(208) 686-1313

Deary Ambulance
P.O. Box 304
Deary, ID 83823
(208) 877-1515

Moscow Volunteer Fire Department
603 S. Main St.
Moscow, ID 83843
(208) 883-7081

Sandpoint Fire Department
1123 Lake Street
Sandpoint, ID 83864
(208) 263-3502

Bonner County EMS
355 McGee Rd.
Sandpoint, ID 83864
(208) 255-2194

Kootenai County Emergency Medical Services
P.O. Box 2823
Post Falls, ID 83877
(208) 676-8739

Kootenai County Fire & Rescue
1590 E. Seltice Way
Post Falls, ID 83877
(208) 777-8500

Timberlake Fire District
P.O. Box 810
Athol, ID 83801
(208) 683-3333

Worley Fire Protection District
31541 South Hwy 95
Worley, ID 83876
(208) 686-1718

Worley Ambulance Association, Inc.
P.O. Box 69
Worley, ID 83876
(208) 686-1883

Harrison Ambulance Association, Inc.
P.O. Box 188
Harrison, ID 83833
(208) 689-9103

Coeur d'Alene Fire Department
320 Foster Ave.
Coeur d'Alene, ID 83814
(208) 769-2340

Mica Kidd Island Fire Protection Dist.
6891 W. Kidd Island Rd.
Coeur d'Alene, ID 83814
(208) 769-7946

Northern Lakes Fire Protection District
125 W. Hayden Ave.
Hayden, ID 83835
(208) 772-5711

Bonner County Sheriffs Emergency Services
4001 N. Boyer
Sandpoint, ID 83864
(208) 263-8417

Sagle Fire District
2689 Gun Club Rd.
Sagle, ID 83860
(208) 263-9541

Schweitzer Fire District
7094 Schweitzer Mtn. Rd.
Sandpoint, ID 83864
(208) 265-4741

Westside Fire District
P.O. Box 530
Dover, ID 83825
(208) 265-9745

Clark Fork Valley Ambulance Service, Inc.
P.O. Box 464
Clark Fork, ID 83811
(208) 266-1161

Priest Lake Emergency Medical Tech
27929 Highway 57
Priest Lake, ID 83856
(208) 443-2000

Boundary Volunteer Ambulance Service
6447 Railroad St.
Bonners Ferry, ID 83805
(208) 267-2604

Spirit Lake Fire Protection District
P.O. Box 116
Spirit Lake, ID 83869
(208) 623-5800

Hauser Lake Fire
10728 N. Hauser Lake Rd.
Hauser, ID 83854
(208) 773-1174

Avery QRU
Avery, ID 83802
(208) 245-2479

Prichard/Murray Volunteer Fire Dept.
21109 Coeur d'Alene River Rd.
Wallace, ID 83873
(208) 682-3952

Shoshone Co. Fire Protection District #1
921 E. Mullan Ave.
Osburn, ID 83849
(208) 752-1101

Shoshone County Fire District #2
14 W. Market Street
Kellogg, ID 83837
(208) 784-1188

COEUR D'ALENE INTERAGENCY DISPATCH CENTER

NEAREST MEDICAL FACILITY

Medical Facility	Geographical Location	Latitude	Longitude	Contact Frequency	Phone	Remarks
Benewah Community	St. Maries, ID	47°18.85	116°34.04	155.340// no tone	208-245-5551	
Bonner General	Sandpoint, ID	48°16.65	116°32.98	155.340// 186.2	208-263-1441	
Boundary Community	Bonners Ferry, ID	48°42.14	116°19.34	155.340// 192.8	208-267-3141	
Kootenai Medical Center	Coeur d'Alene, ID	47°41.72	116°47.67	155.340// 186.2	208-666-2000	
Newport Community	Newport, WA	48°10.91	117°02.96	155.340// 179.9	509-447-2441	Priest Lake Area
Shoshone Medical Center	Kellogg, ID	47°32.83	116°07.82	155.340// 186.2	208-784-1221	
Deaconess	Spokane, WA	47°39.11	117°25.48	155.340// no tone	509-458-5800	
Sacred Heart	Spokane, WA	47°38.50	117°24.80	155.340// no tone	509-474-3131	
Mineral Community	Superior, MT	47°11.13	114°52.65	155.280//	406-822-4841	Upper St. Joe Area
St. Patrick Hospital	Missoula, MT	46°52.52	113°59.97	155.280//	406-543-7271	
St. Joseph's Regional	Lewiston, ID	46°24.95	117°01.46	155.340// 141.3	208-743-2511	9,000 lb Roof Pad
Gritman Medical Center	Moscow, ID	46°43.68	117°00.07	155.340//	208-882-4511	

NEAREST BURN CENTER

Medical Facility	Geographical Location	Latitude	Longitude	Contact Frequency	Phone	Remarks
Sacred Heart Medical Center	Spokane, WA	47°38.50	117°24.80	155.340*// no tone	509-474-3131	Sacred Heart will stabilize, transport to Harborview
Harborview Medical Center	Seattle, WA	47*36.18	122*19.49	129.825 155.295//192.8 tone	206-744-3300	

Burn Center Contact List http://www.blm.gov/nifc/st/en/prog/fire/im.html

EMERGENCY SERVICES CONTACTS

Facility	Phone Number	Purpose
Medstar (Spokane)*	1-800-442-2440	Business 1-800-572-3210
Life Flight (Lewiston)	1-208-743-1124	
Life Flight (Missoula)	1-800-991-7363	
Life Flight (Sandpoint)	1-800-232-0911	
National Response Center for Environmental Emergency	1-800-424-8802	HAZMAT Response EPA
CHEMTREC	1-800-262-8200	HAZMAT Information
Millitary Helicopter Support*	1-800-851-3051	AFRCC - Langley AFB
36th RQF (Fairchild) – USAF Surv. School NVG Helicopter w/200' winch	1-509-247-2428 1-509-247-4051 1-509-247-8822	Ops Desk - **Call AFRCC first** After Hours Command Post
Poison Control	1-800-860-0620	Idaho
Poison Control	1-800-222-1222	National
Idaho EMS	1-800-632-8000	Idaho State Communications Center

*Always request ground ambulance as back up!!

Ambulance: To request an ambulance call 911; they will contact the closest unit.

Location	Phone Number	Location	Phone Number
Benewah County	911 or 245-2555	Kootenai County	911 or 446-1854/55
Bonner County	911 or 265-5525	Latah County	911 or 882-2216
Boundary County	911 or 267-3151	Shoshone County	911 or 556-1114

Sheriff's Office	Phone Number	Sheriff's Office	Phone Number
Benewah County	911 or 245-2555	Shoshone County	911 or 556-1114
Bonner County	911 or 263-8417	Lincoln County, MT	(406) 293-4112
Boundary County	911 or 267-3151	Mineral County, MT	(406) 822-3555
Kootenai County	911 or 446-1300	Sanders County, MT	(406) 827-3584
Latah County	911 or 882-2216	Pend Oreille County, WA	(509) 447-3151

MEDICAL INCIDENT SIZE UP

Medical Incident Size Up Card	Revision 2/15/2012

Patient Location:　　　　　**Date:**　　　　**Time:**

Location Description:　　　　　**Lat/Long:**

Patient Information: Age: Sex: Weight:	**Time of Injury:**
	Person making assessment:

Description of Injury/Illness (Mechanism of Injury/Chief Complaint):

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1. Airway:
Open
Closed
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6. Lost Consciousness:
　No
　Yes
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2. Breathing:
　Normal – Shallow – Labored – Deep
　Not breathing
　Rescue breathing in progress
　Present with a rate of: _____ breaths/min
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7. Skin Color:
　Normal　　　　Blue
　Pale　　　　　Grey
　Red
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3. Pulse:
　Present with a rate of:_____/min
　　　　Taken at: neck or wrist
　Pulse absent
　CPR in progress
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8. Skin Moisture:
　Dry　　　　　Extremely Dry
　Slightly Moist　　Extremely Moist
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4. Bleeding:
　　　Not bleeding
　　　Oozing
　　　Running
　　　Squirting
　Location of bleeding:_____
　Control measures:
　　　Direct pressure
　　　Elevated limb
　　　Pressure point
　　　Combat Gauze™
　　　Tourniquet
　　　Coagulant (Celox)
　Control measures working:
　　　Yes
　　　Somewhat
　　　No
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9. Skin Temperature:
　Hot　　　　　Warm
　Cool　　　　　Cold
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10. Pupils:
　Equal and reactive　Round
　Dilated　　　　Constricted
　Unequal　　　　Not Round
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11. Number & Skill Levels of Responders
　___No Qualifications
　___First Aid
　___First Responder/EMR
　___EMT
　___EMT Advanced
　___Paramedic
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12. Gear with EMT
1st Aid Kit
BLS Kit
ALS Kit
C-Spine Kit
Oxygen
AED
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5.　Level of Consciousness:
Alert and oriented to:
Person
Place
Time
Event

Responsive to verbal stimulus
Responsive to pain stimulus
Unresponsive
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13. Transport Request
Carry out
Backboard
Hike out
ATV
4x4 truck
Ground ambulance
Aerial lift
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14. Other Info:
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Located:
http://gacc.nifc.gov/nrcc/dc/idcdc/EmergencyExtractionChecklist-small-021512.pdf

EMERGENCY EXTRACTION CHECKLIST

2/15/2012 Official v3	**Medical Incident Size-up Card - Have Dispatch Confirm Patient Assessment Info!**

Patient Location:	**Date:** **Time:**
Location Description:	**Lat/Long:**

Patient Information	**Time of Injury:**
Age: **Sex:** **Weight:**	**Person making assessment:**

Description of Injury/Illness (Mechanism of Injury/Chief Complaint):

1. Airway: Open Closed	**6. Lost Consciousness**: No Yes
2. Breathing: (circle if applicable) Normal Shallow Labored Deep Not breathing Rescue Breathing in Progress Present with a rate of _____Breaths/minute	**7. Skin Color**: Normal Pale Red Blue Gray
	8. Skin Moisture: Dry Very Dry Slightly Moist Very Moist
	9. Skin Temperature: Hot Warm Cool Cold

3. Pulse: Present with a rate of:_____/min
               Taken at: neck or wrist
       Pulse absent   CPR in progress
	10. Pupils:
	
	  Equal & Reactive Dilated Round
	
	  Unequal Constricted Not Round

4. Bleeding: Not bleeding Oozing Running Squirting
 	
  Location of bleeding:
 	
  Control Measures: Direct pressure, elevate limbs, pressure point, combat gauze, Tourniquet, Coagulant (Celox)
 	
  Control Measures Working? Yes   Somewhat   No
	11. Number & Skill Levels of Responders
	___No Qualifications ___1st Aid ___1st Responder / EMR
	___EMT ___EMT Advanced ___Paramedic

	12. Gear carried with EMT: 1st Aid Kit BLS Kit ALS Kit Oxygen C-Spine Kit AED

5. Level of Consciousness:
 	
  Alert & Oriented to: Person   Place   Time   Event
 	
  Responsive to Verbal Stimulus
 	
  Responsive to Painful Stimulus
 	
  Unresponsive
	13. Transport Request:
	Carry out Backboard
	Hike out
	ATV 4x4 Truck
	Ground Ambulance Aerial Lift

EMERGENCY EVACUATIONS for HUMAN EXTRACTIONS (HOIST/SHORT HAUL)

Interagency Emergency Helicopter Extraction List, for both insertion/extraction techniques used to precisely place emergency response personnel and remove critically injured victims from normally inaccessible terrain or locations.

http://www.fs.fed.us/fire/aviation/av_library/Revision_7_EHE_Source_List%2802-22-13%29.pdf

Spokane, WA, Air Force Survival School is the closest winch capable aircraft
- **Make & Model:** Bell 212 (UH-1N)**, Perform:** @ 7000'/90° F, **Cruise Speed:** 126 mph
- **VFR / IFR:** yes
- **FM Radio:** Programmable, yes
- **Night Vision Goggles (NVG),** yes
- **Response Time;** 1 Hour
- **Hoist Type:** Goodrich (Rated 600 lbs./250' cable)
- **Fuel Cycle:** 315 miles (2.5 hours)
- **Refueling:** Can refuel @ FBOs (Jet-A).
- **Medical Personnel:** No medical personnel
- **Paid Extended Staffing:** No
- **Ordering Procedure:** 911 dispatch centers should coordinate requests 1-800-851-3051